

## Baker Theatre Building Occupancy Agreement

151 East 67<sup>th</sup> St, New York 10065 | (212)772-5148

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**Renter:** \_\_\_\_\_ **Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Start and End Date of Rental:** \_\_\_\_\_

**Damage Deposit:** \_\_\_\_\_ **Received:**  **Room Number:** \_\_\_\_\_

### Payments:

Studio space at the Baker Theatre Building is offered free of charge. A refundable Damage Deposit of \_\_\_\_\_ is due by the first rental date. The Damage Deposit will be returned if there is no damage to the studio, structures and equipment.

### Damage:

Each renter will assume full responsibility for any damage caused to any part of the entryway, studio, floors, windows, walls, ceilings, etc. sustained during the renter's scheduled studio time. Each renter agrees to pay in full for repair or replacement of any item or structure damaged by the renters or by performers, collaborators, students or guests invited by the renter. Full payment for damage shall be made within TWO MONTHS of the damage.

### Liability:

Each renter assumes liability for injury of any persons they invite to the space, including but not limited to: injury to students in the renter's class, injury to performers or collaborators in the rehearsal, injury to guests or audience members at a showing.

### Housekeeping:

Each renter assumes responsibility for returning the studio to a good state before they leave. All lights, heater, fans and electrical equipment must be turned off. Trash and litter must be put in the garbage.

Please note that food is NOT ALLOWED in rehearsal spaces. There is a designated food area in the first floor lobby. If the renter or any of their guests are seen with food in the studio, they will be asked to relocate to the lobby until they are done eating.

**All of the above is hereby agreed:**

**Renter (Print Name):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_